

Vacancy Announcement

Heating Plant Operator II
Office of the Adjutant General

Location: Devils Lake

Starting Salary: \$2,601 - \$3,468/month (Grade H) or \$2,363 - \$3,150/month (Grade G)

Closing Date: September 26, 2012

Requisition Number: None

Position Number: 540-6173

Status: Full-time, Regular

Type of Recruitment: Internal/External

Announcement Number: S23-12

NOTE: If we are unsuccessful in finding a qualified applicant at the Heating Plant Operator II level, we will consider underfilling this position up to two years at the Heating Plant Operator I level.

Minimum Qualifications:

A Heating Plant Operator II (Grade H) requires completion of high school or GED and three years of work experience in power plant operation that included the firing of high pressure boilers. Successful completion of the interview process, reference checks and background investigation is required.

A Heating Plant Operator I (Grade G) requires completion of high school or GED and one year of work experience in the operation of high pressure boilers and equipment. Incumbent will also be required to obtain a 2nd Class Grade B Minnesota Boiler Operator License. Successful completion of the interview process, reference checks and background investigation is required.

Application Procedures:

Applicants must submit a cover letter, State of ND Application Form (SFN 10950) and a detailed resume. Application materials can be mailed to Office of the Adjutant General, ATTN: Cindy Pazdernik, PO Box 5511, Bismarck, ND 58506-5511, or e-mailed to cynthia.pazdernik@us.army.mil or faxed to (701) 333-2067 ATTN: Cindy Pazdernik.

Application forms are available from any ND Job Service office, Human Resource Management Services, or on the web at www.nd.gov/hrms. **Application materials must be received at the Human Resource Office, Bldg 030, Fraine Barracks by 5:00 pm on the closing date indicated.**

Applicants who are residents of North Dakota and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preference must also include Form DD214 and a letter less than one year old from the Dept of Veteran's Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate, and a letter less than one year old from the Dept of Veteran's Affairs indicating disability, or the veteran's death certificate.

Contact Cindy Pazdernik at (701) 333-2082 for more information or if you need accommodation or assistance in the application or interview process.

Summary of Work:

The position is responsible for operating and maintaining heating plant equipment and maintaining all heating plant auxiliary equipment.

- Fire boilers, operate boiler feed, transfer and circulating pumps, water softeners and coal conveyers, and adjust equipment to maintain flow of steam.
- Keep heating plant log, record gauge readings, fuel consumption, steam flow rate, maintenance performed, and other required data.
- Check and record condensate return flow rates from various steam-heated buildings. Check and adjust as required, steam valves feeding heating systems in various buildings.
- Test and adjust chemical treatment equipment to maintain correct chemical content of steam generating water supply.
- Work rotating shifts and check building and area security during heating system checks.
- Shut down, clean, and assist in the repair and maintenance of furnaces and boilers.
- Ability to use hand tools, pipe wrenches and power tools required in the repair of boilers and equipment.
- Ability to carry and lift items in excess of 80 lbs. and perform intense labor for extended periods of time (30 min. or more)
- Ability to perform duties within a confined area and at elevated levels.
- Perform other duties as required or assigned by the Heating Plant Supervisor.

Equal Opportunity Employer:

The state of North Dakota does not discriminate on the basis of race, color, national origin, sex, genetics, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.